



TOWN OF AURORA
Building and By-law Services Department

APPLICATION FOR REGISTRATION OF A TWO-UNIT HOUSE

Form sections: LOCATION OF DWELLING TO BE REGISTERED, APPLICANT, OWNER(S) OF PROPERTY, TYPE / LOCATION / SIZE OF UNIT, DECLARATION OF OWNER / APPLICANT, CONSENT OF OWNER, OFFICE USE ONLY.

100 John West Way, Box 1000, Aurora, ON L4G 6J1
Tel: 905-727-3123 ext 4390 or 4394, Fax 726-4731

visit our website at: www.aurora.ca

1. Second Suite Dwelling Units created after November 16, 1995 are subject to zoning and the building permit process. This registration application and payment of registration fee shall be submitted with the building permit application:

For Registration of a Two-Unit House

i) At Application:

- Completed and signed registration application form
- Registration fee of \$150.00

ii) For Registration:

- Building permit finalized
- Electrical Safety Authority approval
- Municipal address posted
- Required parking provided
- Entrances comply with zoning by-law
- Smoke Alarms & CO Detectors installed and operable

2. Existing Two-Unit Houses that were occupied on or before November 16, 1995 must be inspected by Central York Fire Services and shall be registered with the Town of Aurora Building & By-law Services Department.

For Registration of an existing Two-Unit House

- Completed and signed registration application form
- Report from Central York Fire Services with the Electrical Safety Authority Approval
- Registration Fee not applicable

Inspection Information:

Central York Fire Service 905-895-9222

Electrical Safety Authority 1-877-372-7233