

APPLICATION FOR OCCUPANCY OF AN UNFINISHED BUILDING

A. Project Information

Municipal Address		Unit Number	Lot/Con.
Municipality	Postal Code	Plan number/other description	
Construction Permit Number		Area to be Occupied (m ²)	

B. Purpose of Application

Proposed Use of Building	Expected Date of Occupancy
Description of Request	

C. Applicant

Applicant is: ☐ Owner or ☐ Authorized Agent of Owner

Last Name	First Name		
Municipal Address		Unit Number	
Municipality	Postal Code	Province	E-mail
Telephone	Mobile		

D. Owner (if different from above)

Last Name	First name		
Municipal Address		Unit Number	
Municipality	Postal Code	Province	E-mail
Telephone	Mobile		

E. Declaration of Owner / Applicant

I, _____ declare that:

Print Name

- The information contained in this application, attached schedules and forms, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
- If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

Signature of Owner / Applicant

Date

Personal information contained in this form and schedules is collected under authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration of enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which the application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.